

# ORDER FORM

Congregation or Organization:			<b>MAIL OR FAX TO</b> Equal Exchange 50 United Drive West Bridgewater, MA 02379 Fax 508.587.5955
Customer ID (if available):			
Name:			
*Street Address:			
City:	State:	Zip:	
Tel:		E-mail:	
<b>Ship to (if different from above):</b>			
Name:			
*Street Address:			
City:	State:	Zip:	
Tel:		E-mail:	
*Please use a street address for shipping. UPS cannot ship to a PO Box			

## ORDERING OPTIONS:

You may order using this form with a check or credit card, or by calling **774-776-7366 M-F**. You may also shop with a Visa, Mastercard, Discover or American Express on our webstore at: **shop.equalexchange.coop**

- Wholesale case prices given when ordering full cases of a given product. No partial or mixed cases.

## SHIPPING:

**Please allow up to 10 business days between our receipt of your order and delivery.**

Shipping Prices for Continental United States

Order Total	UPS Ground
\$0-\$135	\$9.50
Orders over \$135	Free

For information about expedited prices and shipping to Alaska/Hawaii, please email us at [communityorders@equalexchange.coop](mailto:communityorders@equalexchange.coop) or call us at 774-776-7366

**Please note:** we reserve the right to charge a flat \$12 reshipping fee if recipient is unable to receive UPS delivery.

**CHOCOLATE SHIPPING: October–April regular shipping is available if temperatures in your region/shipping route are below 75°F. May–September insulated shipping is available for an additional cost.**

## CUSTOMER SERVICE:

If you have questions regarding your order or our program and faith partnerships, please contact us at **774-776-7366** or e-mail: [communityorders@equalexchange.coop](mailto:communityorders@equalexchange.coop).

**Please notify us of any errors in your order within 10 days of receipt.**

Additional information on our program and partnerships is also available at: [www.equalexchange.coop/community](http://www.equalexchange.coop/community)

## PRICES:

Prices are subject to change.

## CREDIT TERMS:

For a credit agreement for your congregation, organization, school or office, please contact us.

**EQUAL EXCHANGE**

**Tel:** 774.776.7366 **Fax:** 508.587.5955 [www.equalexchange.coop/community](http://www.equalexchange.coop/community) [communityorders@equalexchange.coop](mailto:communityorders@equalexchange.coop)

